

Friday 20th November 2020

Dear Parents/Carers

You may remember a few weeks ago that we distributed a questionnaire about remote learning provision during the previous lockdown. Thank you very much to all those who submitted responses and we have looked at your concerns and queries to create some expectations should there be another lockdown in future. Although we don't anticipate that this will happen anytime soon, it is a good idea to share our thoughts with you at this stage, should the unexpected happen. This will ensure that procedures regarding our lockdown provision will be clear and consistent.

Please take a couple of minutes to read through the table below and if you have any queries, please feel free to get in touch.

Queries from questionnaire	BMS Remote Learning Procedures
How will my child know what work to complete?	<ul style="list-style-type: none">• Work to be online by 3pm each Friday ready for the next week.• Work set will be grouped according to the week's date so that pupils and parents can see what is being set. For example: <i>Monday 14th - Friday 18th December.</i>
How long should my child spend on a task?	<ul style="list-style-type: none">• Instructions from staff will give a clear guideline about the amount of time pupils should spend on a task. For example, 2 lessons, or 30 minutes. This helps pupils who are anxious and who can often spend too much unnecessary time on one task.
Will tasks be linked to the current school curriculum?	<ul style="list-style-type: none">• Staff will provide brief information about how the task links to current learning.• No new, tricky topics which pupils are not familiar with will be set during a lockdown.
Will my child be able to access all documents?	<ul style="list-style-type: none">• Yes. All pupils are now set up in new Google Classrooms and all resources used by staff will be editable.• Pupils will not be required to print off worksheets at home.
When will my child receive feedback?	<ul style="list-style-type: none">• When tasks are set, staff will give an indication of a date when they will be looking at that work and an indication of when timely feedback can be expected.
What if my child needs extra support?	<ul style="list-style-type: none">• Pupils on our SEN register will have their own individual 'classroom' with one of our teaching assistants to support them on a daily basis.• Other pupils who benefit from some extra emotional support during these times will also have access to their own 'classroom' with a designated member of staff.

How will I know if my child isn't completing tasks?	<ul style="list-style-type: none"> • Staff will keep records of anyone not submitting work and this will be collated every two weeks. If we are concerned with the amount of work your child is submitting, you will receive a phone call from school.
How can we let school know how we're doing?	<ul style="list-style-type: none"> • School will contact every family once every two weeks to check on wellbeing and any required further support.
What if I have a general question or query? Who do I contact?	<ul style="list-style-type: none"> • All general queries or questions can be emailed directly to: Lindsay.Hamilton2@school360.co.uk

We do realise that all families are different and everyone's access to technology varies. It is great, however, that the results of our recent home-tech audit shows all of our families to have access to the internet! We have identified those families who have limited access to technology and would be able to loan pupils a school laptop during a future lockdown.

Should you have any further questions, please do not hesitate to contact me.

Yours sincerely,

Lindsay Hamilton